



CHAIR ROLE DESCRIPTION AND SPECIFICATION

ACCOUNTABILITY

- To the Fire and Rescue Authority.

ROLE AND PURPOSE

As the elected leader and a symbol of the Authority's democratic powers:

- To be impartial and uphold the democratic values of the Authority.
- To be the elected representatives' figurehead for the Authority, and the principal political spokesperson for the Authority.
- To provide leadership in building a political consensus around the Authority's policies.
- To provide, strong, clear leadership in the co-ordination of policies, strategies and service delivery.
- To preside over meetings of the Authority so that its business can be carried out efficiently and effectively.
- To ensure that the Authority conducts its meetings in line with the Authority's Standing Orders.

Representing and acting as an ambassador for the Authority

- To represent the Authority to a high standard.
- To provide leadership and support local partnerships and other organisations.
- To represent the Authority nationally, regionally and locally as appropriate.

Managing and leading the work of the Authority

- To ensure the effective running of the Authority by managing the forward work programme and ensuring its continuing development.
- To ensure the work of the Authority meets legislative and national policy requirements.
- To advice and mentor other Authority Members in their work.
- To Chair meetings of the Authority in line with its Standing Orders.

Participating in the collective decision-making of the Authority

- To work closely with other Authority Members to ensure the development of effective Strategic and Operational Plans, the Medium-Term Financial Strategy and Risk Management arrangements.
- To accept collective responsibility and support decisions made by the Authority once they have been made.

ROLE AND PURPOSE (continued)

Working with officers to lead the organisation

- To liaise with the Chief Officer and Executive Team on a regular basis.
- To work with employees of the Authority in relation to the strategic vision and direction of the Authority, the management roles of officers and the development of policy issues.

Leading partnerships and community leadership

- To provide leadership to local strategic and community partnerships in pursuit of common aims and priorities.
- To negotiate and broker in cases of differing priorities.

Internal governance, ethical standards and relationships

- To promote and support good governance of the Authority.
- To promote and support open and transparent governance.
- To support, and adhere to, respectful, appropriate and effective relationships with employees of the Authority.
- To adhere to the Members' Code of Conduct.

ASPIRATIONS AND BEHAVIOURS

To be committed to the Priorities and Behaviours of the Fire and Rescue Service:

Visit ['Our Story'](#) to read more ...

Aspirations

- Be a great place to work
- Put people first
- Strive to be the best

Behaviours

- Honesty
- Integrity
- Respect

3. Chair's Special Responsibility Allowance

The Chair receives a Special Responsibility Allowance (SRA) of £14,198.